

**DULUTH JOINT POWERS ENTERPRISE TRUST
BOARD OF TRUSTEES MEETING MINUTES
Wednesday, July 9, 2014**

Board Members Present: Rick Ball, David Montgomery, Dan Russell

Others Present: Wayne Parson, Sonda Strom Larson, Carla Schneider, Shannon Sweeney, Earl Stewart, Steve Hanke, Theresa Severance, Brian Jones

Chair Montgomery called the meeting to order at 10:40 a.m.

Approval of Minutes: The April 23, 2014, Minutes were approved. Russell/Ball

Treasurer's Report

- Wayne Parson reviewed the financial statements through June 2014. The Income Statement for Healthcare showed a net increase of \$1,365,883.74 with a reserve of \$6,476,070.40. Dental showed net loss of \$255,965.61 and the reserve at \$343,007.85.

Wellness Program Update

- Shannon Sweeney gave an update from the Wellness Committee. The committee is working on their Strategic Plan. The Wellness Coordinator position description has been created and is being reviewed. The committee is also looking at participation incentives. We had 32 people participate on the Grandma's Marathon City Team. The 2014 Health Fair is scheduled for Wednesday, November 5 from 8:00 am – 3:00 pm. The theme is Healthy You – Healthy Us. The fair will include retirees, open enrollment, bio-metrics and flu shots.

Medical Claims Administrative Services

- Steve Hanke explained that we need to renew the agreement. Steve has reviewed it and there are no state or federal changes that would impact this agreement. The legal structure and liabilities are the same as the previous agreement. This agreement is for the current year. They were late in getting the documents to us. The rates have not increased and there are no plan changes. Motion by Russell and second by Ball to enter into the agreement. Motion carried.

North Shore Bank Agreement / RFP

- Due to recent regulation changes North Shore Bank of Commerce will no longer be managing our account. According to the agreement they have with us, they have the right to opt out of the agreement. Wayne Parson is requesting authority to move forward with a Request for Proposal for a Trust Advisor Professional Services Agreement. Ball made a motion to authorize City of Duluth Finance to move forward, second by Russell. Motion carried.

Gender Services Situation

- A correspondence was received by the City of Duluth from a legal organization informing us of a plan participant's dependent with a diagnosis of gender dysphoria and requesting that we consider including gender services in our plan. Theresa Severance and Shannon Sweeney have been asked to research including transgender services within our plan.

The meeting adjourned at 11:43 a.m. Russell/Ball

Next meeting: September 10, 2014, at 10:30 a.m. at City Hall, Room 402.

Minutes respectfully submitted by,
Sonda Strom Larson, Executive Assistant
City of Duluth